

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
REGULAR MEETING – NOVEMBER 14, 2023 – 7:00 P.M.
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr, Presiding; Danielle Padula, Robert Cardillo, Donald Dawes, Tennille Knoop, James Paul, Jason Cooper

ADMINISTRATORS PRESENT: Dr. Kathleen Davis, Acting Superintendent, Katherine Gavett, Esq., Steve Falchi, Mike Ferraro, Sara Klimek, Andre Paradis, Trina Falchi, Pam Smoulcey, Heather Mowat, Kathy Hughes

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**Public Comment to the Board of Education
None**

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President Hobika, Jr. called the Regular Meeting to order at 7:00 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present.

President Hobika, Jr.: Before we get started I think we have a couple visiting dignitaries here, Mayor Elect Galime and the First Lady. I just want to say that this is the first time that we've had a mayor attend one of our meetings.

Mrs. Padula: His daughter is here as well.

President Hobika, Jr.: I really want to commend you. I just wanted to welcome you. I appreciate you attending tonight.

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Presentations

Proctor Girls Varsity Gymnastics – Amanda Zdanowicz, Coach

Ms. Zdanowicz spoke of her team.

Questions from Board Members:

President Hobika, Jr.: Would any of you like to say anything?

Gymnast Oliva Flo spoke of her experience on the team.

Dr. Davis presented certificates to the following girls' gymnasts: Layla Carbone, Talia Carbone, Symone Coleman, Ellianna Curley, Olivia Flo, Lena Galime, Kaydence Sarus, and Amie Valentine.

President Hobika, Jr.: I'm sorry can you explain James we didn't get somebody's name correctly? I want to make sure that we do correct it.

Mr. Paul: Her last name is Coleman not Cole.

President Hobika, Jr.: We apologize. Thank you.

Jones Elementary String Quartet – Raymond Hoang, Rosalina Roman, Noel Kindred, and Lillian Evans

Jones Elementary String Quartet and Mr. Clifford performed an ensemble.

Questions from Board Members:

President Hobika, Jr.: I have to tell you I'm so proud of all of you. It takes bravery to get up and perform in front of a crowd of people that you don't know. You guys are very talented and I'm so glad you shared your songs with us tonight. I really hope to see you guys again very soon. I know the rest of the Board shares in my sentiments. We have some certificates for you and I also want to commend Mr. Clifford your teacher. He really does a great job supporting you and nurturing your talent, so thank you very much for doing this tonight for us. I can't tell you how happy we are so let's have another round of applause.

Dr. Davis: At this time, we'd like to present the students with certificates. It was an amazing performance I'm very proud of all of you.

President Hobika, Jr.: By the way, do any of you want to say anything? I'll let you sit in the president's chair and you can bang the gavel. You can say your name, say hello.

Dr. Davis: I have one comment. I am so happy to see how valuable these instruments are, I am 100%.

President Hobika, Jr.: 100%. Mr. Clifford do you want to say anything about your program or the what you do for us?

Mr. Clifford: As stated I am Andrew Clifford, Mr. Andrew Clifford, I've been teaching orchestra, this is my second-year teaching orchestra in this district. I've also taught at Albany Elementary for 2 years of general music. Part of my duties as orchestral teacher is to teach in five different elementary schools those being Albany Elementary, Columbus Elementary, Jones Elementary, Jefferson Elementary and Watson Williams Elementary. So, I get one school a day. I only get to see these students for one day a week which heavily limits our time together obviously and really breaks my heart but at the same time I do thoroughly enjoy more of the time we actually do get together. It has been a real blessing putting this program together for you. We were able to do this completely in school, so there was no after school requirement for this as of now, just one half an hour rehearsal a week and then time spent at home. A lot of our time spent together in lessons is spent really going over technique introducing different types of music and literature that maybe they may not be so accustomed to and trying to expand their musical realm. I have a firm belief that music exists in this world believe it or not and that the musical world is changing all the time and the way that we teach music should change with it. So, promoting indoor ensembles such as these and promoting different music and trying to engage more students in the actual act of music creation I think is just so important and an absolute blessing to the rest of their education outside of music, as well as enhancing everything they do. I am thoroughly, I don't even have the words, to be even a small part of the day or provide for them what was provided for me when I was young and what has turned me into the person I am now. I thank everyone who's listened to us tonight as well for spending their time is doing this. I hope you enjoyed, we did put a lot of work into this and I know they have shared interest in continuing this quartet as a group in possible future performances should they be requested we are more than happy to oblige.

President Hobika, Jr.: Fantastic.

Mr. Clifford: I love what I do and I love working with kids and I love working with these kids to make the best music I can. We have five concerts coming up in December at the elementary schools for my side and there's three on other instrumental teachers at the elementary levels as well that will also be putting on five concerts each. We hope to see you guys at one or two of those that will be so nice. Thank you so much and I hope I haven't talked too much thank you everyone.

System of Care – Trina Falchi, Director of Student Services

Mrs. Falchi gave a presentation on System of Care.

Questions from Board Members:

President Hobika, Jr.: Trina how many languages is that particular part of the website?

Mrs. Falchi: So, I just learned this, this week, if you are on the main page of any website, if you go down here, anything that's considered the main homepage are translatable by clicking this button. These are all the languages that it translates to on the side. So, if you hit any of those it converts onto that language.

President Hobika, Jr.: Can you hit one?

Mrs. Falchi: If it's a word document, that also translates. So, you'll see some of the documents, they tried to do both, they tried to post both where possible. If it's a Google link there are always ways to translate it in Google. So, probably 80%-90% of what's on the website is translatable in some capacity. So, that's the website that were super proud of.

President Hobika, Jr.: Great job.

Mrs. Knoop: I know too, you have a career and college day coming up too.

Ms. McKerrow: December 12th, 8:30 – 11:30 the juniors and seniors will be going. We have a variety of universities and employers coming to that. Then we'll be doing one in the spring for the 9th and 10th grade. So, everybody through Proctor will attend one.

Mrs. Knoop: I love that. You guys work really hard and thank you for everything you do. I am super happy to be there to watch you guys.

Ms. McKerrow: Thank you for your support, I greatly appreciate it.

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Announcements/Reports

Student Representative Report – Kler Kler Gay Moo

Kler Kler Gay Moo presented a Student Representative Report to the Board of Education for November 2023.

Questions from Board Members:

President Hobika, Jr.: Does anyone have any questions for him?

Mrs. Padula: What is your musical in March?

Kler: We don't have any info yet on it.

Mrs. Padula: Will you let me know as soon as you know?

Kler: Absolutely.

Mrs. Padula: Thank you.

PTO/PTA, Shared Decision-Making Committees, Student Councils, CSE Chairs, Title I, UTA, UAA, UTC, Teamsters Local 182, SEIU Local 200B, M.V. Buildings and Trades Council

Connie Hosler presented a report from the Utica Teacher Association.

Questions from Board Members:

None

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Superintendent's Report

Dr. Davis, Acting Superintendent presented the Superintendent's Report dated November 14, 2023 to the Board of Education for approval.

Dr. Davis: So, we do have some additional resolutions and I did want to explain those. The ESSER funded, we had our construction meeting today and we did need to alter some of the amounts for projects that are before us. P-21 backup was provided today. It's the individual names of the teachers for the targeted assistant program. So, I am supplementing what is already on the agenda.

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members: None

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FOR ACTION:

Volume LVIII

Report No. S – 162

SUBJECT:

Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) For Electricity

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Utica City School District (*Insert name of school district, town, village, etc.*) (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Utica City School District (*Insert name of school district, town, village, etc.*) to participate in

the NYSMEC, and authorizes and directs Joseph Hobika, Jr., Utica City School District Board President (*insert name or title of Participant representative*) to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: _____

Vote: Yes _____ No _____ Abstaining/Absent _____

Clerk of governing body
of Municipal Participant

Date

SEAL

DRAFT

FOR ACTION:

Volume LVIII

Report No. S – 163

SUBJECT:

Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) For Natural Gas

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, the Utica City School District (*Insert name of school district, town, village, etc.*) (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Utica City School District (*Insert name of school district, town, village, etc.*) to participate in the NYSMEC, and authorizes and directs Joseph Hobika, Jr., Utica City School District Board President (*insert name or title of Participant representative*) to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: _____

Vote: Yes _____ No _____ Abstaining/Absent _____

Clerk of governing body
of Municipal Participant

Date

SEAL

DRAFT

FOR ACTION:

Volume LVIII

Report No. S – 164

SUBJECT:

Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB)

Authorization is requested of the Board of Education to approve the following amended contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period April 1, 2023 through June 30, 2024 to develop a five-year plan for Career and Technical Education (CTE).

FOR ACTION:

Volume LVIII

Report No. S – 165

SUBJECT:

Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB)

Authorization is requested of the Board of Education to approve the following amended contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period July 1, 2023 through June 30, 2024 to provide training and coaching for teachers to design lesson plans that integrate career awareness and digital literacy standards.

FOR ACTION:

Volume LVIII

Report No. S – 166

SUBJECT:

Amended Contract between the Utica City School District and the Southern Regional Education Board (SREB)

Authorization is requested of the Board of Education to approve the following amended contract between the Utica City School District and the Southern Regional Education Board (SREB) for the period July 1, 2023 through June 30, 2024 to develop middle school Career and Technical Education (CTE) Education Curriculum that provides students career pathway awareness through project-based learning.

FOR ACTION:

Volume LVIII

Report No. S – 167

SUBJECT:

Agreement between the Utica City School District and Joseph Reilly Technical Planning for the Smart Schools Bond Act

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Joseph Reilly Technical Planning for the Smart Schools Bond Act in the amount not to exceed \$2,400.00, effective November 14, 2023 through June 30, 2024.

FOR ACTION:**Volume LVIII****Report No. S – 168****SUBJECT:****Student Teaching Memorandum of Understanding
between the Utica City School District and Mercy
University School of Education**

Authorization is requested of the Board of Education to approve the Student Teaching Memorandum of Understanding between the Utica City School District and Mercy University School of Education, effective November 14, 2023.

FOR ACTION:**Volume LVIII****Report No. S – 169****SUBJECT:****Resolution between the Utica City School District and
Erie 1 BOCES for New York Education Law 2-d Opt-In**

Authorization is requested of the Board of Education to approve the resolution between the Utica City School District and Erie 1 BOCES for New York Education Law 2-d Opt-in.

FOR ACTION:**Volume LVIII****Report No. S – 170****SUBJECT:****Approval and Acceptance of Donation
from A & P Master Images**

Authorization is requested of the Board of Education to approve and accept a donation in the amount of \$200.00 from A & P Master Images.

FOR ACTION:**Volume LVIII****Report No. B – 28****SUBJECT:****Budget Transfer – Athletic Events**

Authorization is requested of the Board of Education to approve the following Budget Transfer – Athletic Events for the 2023-2024 Fiscal Year:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A2855.450-00-0000	Athletics – Supplies	\$	12,060
To:	A2855.401-00-0000	Athletics – Secondary Athletic Events	\$	12,060

Explanation: To adjust for unanticipated bowling rental expenses and food for events

	A2855.450-00-0000	Original Budget	\$	100,000
		Revised Budget with Transfer	\$	87,940
		Transfers In	\$	-
		Transfers Out	\$	-
		Expended & Encumbered	\$	38,126
		Balance before Transfer	\$	61,874
		Percent Used (Original Budget)		38.13%
		Percent Used (Revised Budget)		43.35%
	A2855.401-00-0000	Original Budget	\$	5,163
		Revised Budget with Transfer	\$	17,223

Transfers In	\$	-
Transfers Out	\$	-
Expended & Encumbered	\$	17,223
Balance before Transfer	\$	(12,060)
Percent Used (Original Budget)		333.59%
Percent Used (Revised Budget)		100.00%

FOR ACTION:

Volume LVIII

Report No. B – 29

SUBJECT:

Budget Transfer – School Board Memberships

Authorization is requested of the Board of Education to approve the following Budget Transfer – School Board Memberships for the 2023-2024 Fiscal Year:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A2110.490-00-0000	Teaching – Community Schools Safe Schools	\$	54,060
To:	A1010.400-00-0000	Board of Education – School Board Memberships	\$	54,060

Explanation: To re-class dues for Conference of Big 5 School Districts to Membership Account

A2110.490-00-0000	Original Budget	\$	3,000,000
	Revised Budget with Transfer	\$	2,945,940
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	-
	Balance before Transfer	\$	3,000,000
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		0.00%
A1010.400-00-0000	Original Budget	\$	19,000
	Revised Budget with Transfer	\$	73,060
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	54,960
	Balance before Transfer	\$	(35,960)
	Percent Used (Original Budget)		289.26%
	Percent Used (Revised Budget)		75.23%

FOR ACTION:

Volume LVIII

Report No. B – 30

SUBJECT:

Budget Transfer – Internal Claims Auditor

Authorization is requested of the Board of Education to approve the following Budget Transfer – Internal Claims Auditor for the 2023-2024 Fiscal Year:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A9770.700-00-0000	RAN – Interest	\$	46,000
To:	A1320.161-00-0000	Auditing – Internal Claims Auditor	\$	46,000

Explanation: To adjust for addition of new full-tie external claims auditor

A9770.700-00-0000	Original Budget	\$	200,000
	Revised Budget with Transfer	\$	139,000
	Transfers In	\$	-
	Transfers Out	\$	15,000
	Expended & Encumbered	\$	-
	Balance before Transfer	\$	185,000
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		0.00%
A1320.161-00-0000	Original Budget	\$	-
	Revised Budget with Transfer	\$	46,000
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	45,192
	Balance before Transfer	\$	(45,192)
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		98.24%

FOR ACTION:

Volume LVIII

Report No. B – 31

SUBJECT:

Disposal of Obsolete Computer Equipment

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Proctor High School and Donovan and Kennedy Middle Schools.

FOR ACTION:

Volume LVIII

Report No. B – 32

SUBJECT:

Disposal of Obsolete Instructional Equipment

Authorization is requested of the Board of Education to dispose of obsolete instructional equipment located at Donovan Middle School.

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Termination

Transportation

It is recommended that the following termination be approved:

Gloria Garcia

Bus Monitor
District-Wide
Effective: November 7, 2023

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT: Change of Assignment Transportation

It is recommended that the following change of assignment be approved:

Jorge Guerrero

From: Substitute Bus Driver
To: Substitute Bus Monitor
Salary: \$15.00 per hour
Effective: Retroactively on November 7, 2023

FOR ACTION: Volume LVIII Report No. P – 21

SUBJECT: Change of Assignment Food Service/Monitor

It is recommended that the following change of assignment be approved:

Senira Gredelj

From: Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
To: Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32

FOR ACTION: Volume LVIII Report No. P – 21

SUBJECT: Rescindment of Termination

It is recommended that the following rescindment of termination be approved:

Gina Cromer

Teacher Assistant – Special Education
Jefferson Elementary School
Effective: November 15, 2023

FOR ACTION: Volume LVIII Report No. P –21

SUBJECT: Resolution Appointing Long-Term Substitute

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Corey Colmey is appointed to the position of a long-term substitute teacher, effective November 15, 2023 at a rate of \$100 per day.

FOR ACTION: Volume LVIII Report No. P – 21

SUBJECT: Resolution for Probationary Appointment
Special Education Teacher – Melissa Williams

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Melissa Williams, who possesses Students With Disabilities (Grades 7-12), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education, to a four-year probationary term commencing January 2, 2024 and expiring January 2, 2028 unless extended in accordance with the law. The expiration date is tentative and

conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Melissa Williams must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Melissa Williams’s salary shall be \$49,699 prorated as set forth in Step MA+48, F-6 of the collective bargaining agreement.

FOR ACTION: Volume LVIII Report No. P – 21

SUBJECT: Resolution for Probationary Appointment
Teacher Assistant – Yasmiri Estevez

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Yasmiri Estevez, who possesses Level I Renewal Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant commencing November 15, 2023. Yasmiri Estevez’s salary shall be \$18.36 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION: Volume LVIII Report No. P – 21

SUBJECT: Resolution for Per Diem Substitutes

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Teaching Assistants at \$14.20 per hour, effective immediately:

- Samantha Or
- Brittney Randall

FOR ACTION: Volume LVIII Report No. P – 21

SUBJECT: Appointment Extra-Curricular Music

It is recommended that the following appointment be approved:

Gregory Brockway	Elementary Chorus King/Jones/Hughes/Jefferson Elementary Schools Effective: 2023-2024 School Year Index: \$1,311
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FOR ACTION: Volume LVIII Report No. P – 21

SUBJECT: Appointments Teacher

It is recommended that the appointments of part-time targeted assistance teachers be approved, effective November 15, 2023 (ESSER 3 funding).

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Appointment

Food Service/Monitor

It is recommended that the following appointment be approved:

Juana Alcantara
1004 Rutger Street
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 2020, Dominican Republic
Experience: 2016-2018, Kingsbridge Center; 2022-2023, Durham Bus; and Utica City School District, Sub Monitor-Breakfast and Lunch Program
5/15/23 to present

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Appointments

Food Service Monitor

It is recommended that the following appointments be approved:

Crystal Brouillard
927 Lenox Avenue, Apt. 1
Utica NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 2003, Center Moricher High School, Moricher, NY
Experience: 2016-2018, Mohawk Valley Health/Folts Home, CPA; 2019-2020, ARC; Utica City School District, Sub Monitor Breakfast and Lunch Program
9/7/23 to present

Elyvette Cirino-Ortiz
639 Rutger Street
Utica, NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: GED 2007, Puerto Rico
Experience: 2014-2019, Buffalo School-Food Service; 2019-2021 Lorigo Meat Place; 2021 to present, Self-Employed, Day Care; Utica City School District, Sub Monitor-Breakfast and Lunch Program
9/7/23 to present

Deniza Moran
1790 Armory Dr. J1
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary \$16.32 per hour
Education: Graduated 2006, Washington Irving, New York City
Experience: 2019-2023, kitchen work; Utica City School District, Sub Monitor-Breakfast and Lunch Program
9/7/23 to present

Julia Ortiz Osorio
1555 Steuben St
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 1999, San Juan, Puerto Rico
Experience: 2019 to current, FRM Facility Service, housekeeper;
Utica City School District, Sub Monitor-Breakfast and
Lunch Program
9/7/23 to present

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Appointments

Food Service Monitor

It is recommended that the following appointments be approved:

Paula Palmer
628 Rutger St.
Utica NY 13501

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 1975, Proctor High School
Experience: Getnick Livingston LLP, receptionist, 2021-2023;
Utica City School District, Sub Monitor-Breakfast and
Lunch Program
9/7/23 to present

Terry Reich
536 Tamarack St.
Utica NY 13502

Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: Graduated 1975 Utica Free Academy
Experience: 1989-2022 United Healthcare-Medical Claims;
Utica City School District, Sub Food Service Worker-Breakfast
and Lunch Program, Utica City School District
9/7/23 to present

Awilda Rodriguez
1043 Mathews Ave. 1st floor
Utica NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: GED 1998, Bronx, NY
Experience: 2005-2019, PS 114 Cook; 2020 to present,
Committee Homecare HHA/Housekeeping; Utica City
School District, Sub Monitor-Breakfast and Lunch Program
9/7/23 to present

Charlene Whaley
927 Sherman Place
Utica NY 13502

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: December 4, 2023
Salary: \$16.32 per hour
Education: GED 1994, Kennedy School
Experience: 2020-2023, Independent Contractor; Hemstrought's;
Walmart; Utica City School District, Sub Monitor-Breakfast and
Lunch Program
9/7/23 to present

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

Appointment

Security

It is recommended that the following appointment be approved:

Joseph Marchese
119 Campbell Avenue
Yorkville, NY 13495

School Monitor (Security)
District-Wide
Effective: November 15, 2023
Salary: \$18.08 per hour
Education: Graduate of New York Mills Jr/Sr High School
Experience: Security Officer, Masonic Care Community
Utica, NY
1/22 to present

FOR ACTION:

Volume LVIII

Report No. P – 21

SUBJECT:

**Amended Employment Agreement –
Mark Bono - Accountant**

Authorization is requested of the Board of Education to amend the Employment Agreement of Mark Bono, for the provisional position of Accountant.

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Abandonment of Position

Transportation

It is recommended that the following abandonment of position be accepted:

Eliezel Nunez Jimenez

School Monitor (Bus)
District-Wide
Effective: October 30, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Resignations

Food Service/Monitor

It is recommended that the following resignations be accepted:

Aida Husic

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: November 1, 2023
Reason: Personal
Notification Received: October 11, 2023

Ashlee Zayas Colon

Food Service Worker-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: October 17, 2023
Reason: Relocating
Notification Received: October 16, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Extension of Unpaid Leave of Absence Teacher

It is recommended that the following extension of unpaid of leave of absence be approved:

Kristen Phillips

Special Education Teacher – General Herkimer School
From: October 31, 2023
To: December 31, 2023
Reason: Medical
Notification Received: November 1, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Rescindment of Resignation Transportation

It is recommended that the following rescindment of resignation be accepted:

Linda Rios

Bus Monitor
Effective: November 7, 2023
Notification Received: November 7, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 22

SUBJECT:

Rescindment of Appointment Transportation

It is recommended that the following rescindment of appointment be approved:

Tina Hernandez

Substitute Bus Monitor
35 hours per week
Effective: November 7, 2023

MOTIONS FROM THE FLOOR

Mr. Cardillo made a motion; seconded by Mr. Cooper

FOR ACTION:

Volume LVIII

Report No. S – 171

SUBJECT:

**Resolution for Carrie Ann Plunkett
Former Employee at General Herkimer
Elementary School**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION FOR CARRIE ANN PLUNKETT
FORMER EMPLOYEE AT GENERAL HERKIMER
ELEMENTARY SCHOOL**

The Board of Education of the Utica City School District records with sorrow the passing of former employee Carrie Ann Plunkett. Carrie Ann was a remarkable employee for twenty-two (22) years at the General Herkimer Elementary School where she touched the lives of numerous students. Resolved, that the Board of Education expresses its sincere sympathy to the family of Ms. Plunkett and that this resolution be saved upon the records of the district.

There being no further discussion; **motion passes 7-0.**

Mr. Cardillo made a motion; seconded by Mr. Paul.

FOR ACTION:

Volume LVIII

Report No. S – 172

SUBJECT:

**Resolution – ESSER/CRRSA/ARP FUNDS
Proctor High School CTE Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP FUNDS
PROCTOR HIGH SCHOOL CTE PROJECT**

WHEREAS, the Elementary and Secondary School Emergency Relief (“ESSER”) Fund was authorized as part of the American Rescue Plan Act of 2021 (“ARP”) to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District’s Architect, LaBella & Stieglitz Snyder Architecture, has opined that Proctor CTE Addition (the “Project”), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District’s Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department (“SED”) for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes an unlisted action under the applicable criteria of the State Environmental Quality Review Act, will not have a significant adverse impact on the environment, and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District’s facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to Four Million Dollars (\$4,000,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or in part.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: November 14, 2023

District Clerk
Utica City School District

Dr. Davis: The original budget was \$8 million. We're decreasing it to \$4 million because you can't spend \$8 million from the point of being shovel ready to close out, which is the end of September. So, we do believe we can spend \$4 million and most of that will be incidental and will be some construction costs. So, this is a safer plan. Then what we've done is move the \$4 million aside for brainstorming right now with the principals and the administrative team to pivot and apply those funds to the classroom needs. So, this is just, were using \$4 million of the ESSER funds instead of 8. That's not reducing our, the project will be the same. Just wanted to be clear out there in case it was misconstrued.

There being no further discussion; **motion carried 7-0.**

Mr. Cardillo made a motion; seconded by Mr. Paul.

FOR ACTION:

Volume LVIII

Report No. S – 173

SUBJECT:

**Resolution – ESSER/CRRSA/ARP FUNDS
Donovan Middle School HVAC (Revised)**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP FUNDS
DONOVAN MIDDLE SCHOOL HVAC
(REVISED)**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that Donovan HVAC upgrades (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department ("SED") for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to One Million Five Hundred Dollars (\$1,500,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or part.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: November 14, 2023

District Clerk
Utica City School District

There being no further discussion; **motion carried 7-0.**

Mr. Dawes made a motion; seconded by Mrs. Padula.

FOR ACTION:

Volume LVIII

Report No. S – 174

SUBJECT:

**Resolution – ESSER/CRRSA/ARP FUNDS
District-Wide Sidewalk and Pavement Repair Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP FUNDS
DISTRICT-WIDE SIDEWALK AND PAVEMENT REPAIR PROJECT**

WHEREAS, the Elementary and Secondary School Emergency Relief (“ESSER”) Fund was authorized as part of the American Rescue Plan Act of 2021 (“ARP”) to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District’s Architect, LaBella & Stieglitz Snyder Architecture, has opined that sidewalk and pavement improvements at school buildings including Jones Elementary, Jefferson Elementary, Hughes Elementary, and JFK Middle School (the “Project”), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District’s Plan as encouraging healthy activities; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review; and

WHEREAS, the Board of Education previously authorized the expenditure of up to One Million Eight Hundred Thousand Dollars (\$1,800,000) of ESSER/CRSSA/ARP of grant funding to fund the Project in whole or in part; and

WHEREAS, the Board of Education desires to increase the total amount of the authorized funding to up to Two Million Five Hundred Fifty Thousand Dollars (\$2,550,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or in part;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District’s facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to Two Million Five Hundred Fifty Thousand Dollars (\$2,550,000) of ESSER/CRSSA/ARP grant funding to fund the Project in whole or in part.
3. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: November 14, 2023

District Clerk
Utica City School District

Dr. Davis: So, we are increasing the amount to \$2,550,000 million for sidewalks and paving. Again, that will be ESSER/ARP funds that's an increase from \$1.8.

President Hobika, Jr.: I just have to say that I want to thank you on behalf of the community for doing this and doing it the correct way, so that we actually can not worry about the use of those funds. So, thank you.

There being no further discussion; **motion carried 7-0.**

Mr. Cardillo made a motion; seconded by Mr. Cooper.

FOR ACTION: **Volume LVIII** **Report No. B – 33**

SUBJECT: **Budget Transfer – ESSER 3**

Authorization is requested of the Board of Education to approve the following Budget Transfer – ESSER 3 for the 2023-2024 Fiscal Year:

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	F AE4 2110.450-02	Supplies & Materials – Air Quality	\$ 261,828
	F AE4 2010.403-02	Purchase Services – CTE Construction	\$ 1,238,173
To:	F AE4 2010.201-00	Equipment – Donovan HVAC Upgrades	\$ 1,500,000

Explanation: To re-classify for Donovan HVAC upgrades previously approved by the Board of Education within the ESSER 3 Federal Grant Funding

Ms. Mowat: This just kind of carries on with the resolutions you've already passed tonight. Part of the new SED regulations using some of these federal dollars is that it's very, very clearly laid out what the money is going to be used for. We can see it for the Donovan HVAC. This was something you've already approved you've already approved spending a million and a half federal dollars but we had it in different pots. So, to be clear, to keep the project review moving at SED facilities and planning they wanted to see this budget planning down. We're in the middle of an amendment right now so that's why you don't see the extra clarification below when we have to and from and all that because we don't want to confuse the issue at the SED level. So, the resolutions you just recently passed, this all complement each other.

President Hobika, Jr.: So, this is a reclassification?

Ms. Mowat: Yes.

There being no further discussion; **motion carried 7-0.**

FOR ACTION: **Volume LVIII** **Report No. P – 21**

SUBJECT: **Resolution to Appoint Part-Time Targeted Assistance Teachers**

Authorization is requested of the Board of Education to approve the following resolution:

Resolution to Appoint Part-Time Targeted Assistance Teachers

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals be appointed to the position of part-time targeted assistance teacher, effective November 15, 2024:

Joanne Ambrose	Kimberly Connors	Maryanne Krasinski
Denise Beck	Jean Cook	Karen Livingston
Debbie Blando	Linda DeLuke	Mary Pentasulia
Karen Bishop	Jill DeLuke-Puleo	Andrea Sandock
Angelina Bonomo	Donna Devlin	Chrissie Schiavi
Beth Brennan	Sandy D'Onofrio	Amy Scott
Linda Buck	Debbie Dowling	Joann Talerico
Terry Cohen	Maggie Doyle	Joanne Wargo
Sherry Coleman	Cristen Gallop	Carmelia White
Judith Coleman-Schmid	Tammy Korczynski	Tammy Wiley

Salary: \$50.00 per hour
Funding Source: ESSER 3

Dr. Davis: I do want to thank Scott, who is in the audience today. He helped me with an MOU so thank you for your leadership. We had teachers that were hired through BOCES for the targeted assistance program. So, most of them are our retirees, most of them are all retirees except maybe one. They're part time positions. They're under the grant and it's a one-year opportunity to provide additional support and reading to all our elementary schools to compliment what the teachers and the AIS teachers are already doing. So, I got to see it in action today at Watson Williams. It's a really great program. Everyone's very pleased with it. Thank you to Judeanne Rockford for her leadership in putting the program together. We are moving those employees to Utica and they will still be paid under the grant so there will be no interruption in services through this transition.

Mr. Cardillo made a motion to approve the Consent Agenda and seconded by Mr. Paul.

There being no further discussion, **motion approved 7-0.**

THIS CONCLUDES THE CONSENT AGENDA.

THIS CONCLUDES THE SUPERINTENDENT'S REPORT IN ITS ENTIRETY.

Reports of the Special Committees

BOCES Report – President Joseph Hobika, Jr.

President Hobika, Jr: We had a meeting last week. There was some vociferous discussion. There is nothing specific to report. I do want to say that those meetings are very interesting to participate in because you have such a disparate representation in terms of School Boards. You know from Brookfield, which has almost nobody to us and everybody in between.

BOCES Executive Board – Jason Cooper

Nothing to report this month.

Audit/Finance/Grant/Insurance Committee – Donald Dawes/ Joseph Hobika, Jr./Tennille Knoop

President Hobika, Jr.: We have had a couple meetings and the result of that was passing the external audit, which we got in on time, correct Dr. Davis?

Dr. Davis: Yes, and thank you to Bonadio and Heather and the whole business office staff for helping to get that in on time. But I did press the send button, so we are good.

President Hobika, Jr.: There was a lot of work. Yes, did you want to day something?

Ms. Mowat: I just wanted to add, we've posted it to the website, so if anybody wanted to take a look if they wanted some spare reading.

President Hobika, Jr.: Beautiful, sounds amazing. Is the CAP plan in there too?

Dr. Davis: Yes, it should be.

Capital Projects/Buildings & Grounds/Health & Safety Committee – Danielle Padula/Donald Dawes/Robert Cardillo

Mrs. Padula: I emailed you (Dr. Davis) to see if the date worked. Hopefully by the end of the year at least.

Dr. Davis: Yes, that will work.

Career & Technical Education (CTE) – Danielle Padula/Tennille Knoop/Jason Cooper

Mrs. Knoop: We had a huge breakfast we went to the other day. It was amazing, just hearing everything and our CTE layout*. I can't be more proud of all the work that they're doing and everything that is going into it right now. So, that is going to be exciting to watch this grow.

President Hobika, Jr.: I think so I think it's going to be a great opportunity for our students and the community

PEAC Committee – Donald Dawes /James Paul/ Jason Cooper

Mr. Dawes: I'm waiting to hear back from our athletic director and I'll check with Dr Davis to see if whatever day he gives if that's available.

Policy Committee – Tennille Knoop/Robert Cardillo/Joseph Hobika, Jr.

President Hobika, Jr: We had a meeting scheduled last week and I think one for tomorrow. We are updating our policies. It's very important, it's not glamorous but it is necessary and very important. I guess we can talk offline and see if we can move the meeting to a different day.

Code of Conduct – James Paul/Danielle Padula/Jason Cooper

Mr. Paul: We had a meeting last week I think it was election day the 7th. It went well, really pleased with the input and the breadth of knowledge in the room and experience in the room. We really had some constructive dialogue to get the code of conduct changed and we only looked at the first 19 pages. We have another session scheduled for the 5th of December at 5:00 p.m. We look to continue that good work. I appreciate everybody that is part of that meeting and all the input that they give.

Communications, Equity and Outreach – Danielle Padula/Tennille Knoop/James Paul

Mrs. Knoop: We have our meeting set for this Thursday so that's coming up Thursday.

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Financial Report

Budget Status Report – Heather Mowat, School Business Executive

Ms. Mowat: We did get our payment for the month of September and partially for October at the end of October, I believe October 27th. That amounted to a little over \$12 million. We did pay the library their portion. As you know we have another collection coming in December, so we'll be anxiously awaiting to see when we might expect to receive that payment. We received the in 22 for the 22 year \$727,000 and the for 23 year \$1.2 million. I think things are coming along. We're going to ask for a complete reconciliation of everything that's been received by day from the city. We look forward to receiving that Haylee is back at work full-time our District treasurer. She just was able wasn't able to make it tonight but she will be back in December kind of updating you on the budget. Today where we're sitting, we're doing really well all are accounts are in budget we're working through a payroll we're doing some reclassifications so there's some big underages some big overages with that hopefully it'll be fixed within the next 30 days. We're pretty excited about that and I know you see a number of our transfers, there's a couple more tonight in your packet as things evolve here we're just making sure that the budget follows where your policy changes are in place.

President Hobika, Jr.: Thank you very much. Does anyone have any questions about that?

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Approval of Minutes

Mr. Cardillo made a motion to approve the following minutes; seconded by Mrs. Padula.

- October 10, 2023 – Special Meeting
- October 17, 2023 – Special Meeting
- October 24, 2023 – Special Meeting
- October 24, 2023 – Regular Meeting

There being no further discussion; **motion carried 7-0.**

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Continuing Business

None

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New Business

Mr. Paul made a motion to change the location of the December 19, 2023 Board of Education Meeting to Proctor High School; it was seconded by Mr. Cardillo.

There being no further discussion; **motion carried 7-0.**

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Communication

None

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Adjournment

Mrs. Padula made a motion to adjourn the November 14, 2023, Regular Meeting; seconded by Mr. Cardillo.

The November Meeting was adjourned at 7:51 p.m.

There being no further discussion; **motion carried 7-0.**

Respectfully transcribed and submitted,

STEPHANIE LYNESS
Assistant Board Clerk